

Mildura-Coomealla Cycling Club Annual Plan

Competition & Coaching

Aim The Club plans to run Summer and Winter competitions for senior and junior riders. The Club encourages riders of all ages and abilities to participate in its events and offers coaching to riders via accredited cycling coaches. Trophy presentations will be held at the end of each season.

Sponsorships & Fundraising

Aim The Club plans to maintain its existing relationship with its parent body, the Coomealla Memorial Sporting Club, and develop sponsorship arrangements with other appropriate organisations. CMSC generously supports the Club through the provision of funds and assets, whilst the sponsors provide both funds and prizes. A “teams” competition will be integrated into both the Summer and Winter competitions in order to help increase the exposure of the Club’s major sponsors.

Equipment & Facilities

Aim The Club plans to maintain in good working order its equipment assets, in particular its MYLAPS race timing system. The Club will use its leased clubroom to support its activities.

Club Development

Aim The Club aims to promote itself as the premier competitive Road cycling organisation in the Sunraysia region.

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INITIATIVE	ACTION REQUIRED	PROGRESS	LEADER
<u>Coaching</u>	1. The Club will maintain the Coaches' accreditations to current requirements.	On-going	President
<u>Trophies</u>	1. The Club will commission a number of Summer & Winter Series trophies.(AV Trophies)		Tim Williams
<u>Summer Competition</u>	The 2018 Summer Series runs from 1 st October 2017to 25 th March 2018. The season will consist of criteriums (graded, elimination and points), time trials and road races, all held on Sunday mornings or Tuesday or Thursday evenings.	Statement Only	N/A
	1. The Summer Race Program will be a Major agenda item for the March meeting and finalised at the April meeting so that it can be submitted to CSA.		Tom Athorn
	2. The Summer program will be re-visited at the August meeting & amended/confirmed as required, ready for presentation at the Club AGM. Any changes notified to CSA.		Tom Athorn
	3. The majority of the criterium events will be held at the Airport Circuit, which is a closed road and thus offers a safe racing venue, particularly for junior riders.	Bookings Complete	Secretary
	4. Little Critters sessions will be held prior to a several criteriums. These sessions provide opportunities for children to ride a bike or scooter in a safe environment at a cycling event.	On Going	Matt Hissey
	5. A four week break is programmed in the middle of the season, covering the Christmas and New Year period. This season, a 3-race series sponsored by Cycling Mythology will be held over 3 Fridays during this break.	Pending	Yap Williams
	6. The Spring tour will be discussed at the August meeting and held during October.	Statement Only	N/A
	7. The Club's Criterium Championship will be discussed at the February meeting and conducted at Aust-Link (Airport Circuit) on Sunday 25 th February.	Statement Only	N/A
8. The Club's Time Trial Championship will be discussed at the February meeting and held over a distance of 38km on Tuesday 20 th February 2018.	Statement Only	N/A	
<u>Winter Competition</u>	Winter Series runs from April to September 2018. The series consists of handicap (including a secret handicap event) and scratch races held over varying distances. A number of Club trophies are on offer during the season, & prize money will be offered for selected events.	Statement Only	N/A
	1. The Winter Race Program will be a Major agenda item for the July meeting and finalised at the August meeting so that it can be submitted to CSA.	Draft Complete	Tom Athorn
	2. The Winter program will be re-visited at the March meeting & amended/confirmed as required, ready for the end of Summer Season dinner& any changes notified to CSA.		Tom Athorn
	3. The Club Road Race Championship, will be discussed at the May meeting and held in May.	Statement Only	N/A
	4. The Special Trophies Day races will be discussed at the June meeting & held early July	Statement Only	N/A
	5. The Autumn Classic will be discussed at the April meeting and held in May	Statement Only	N/A
6. A Club anniversary tour will be arranged every 10 years (2027 is the 50 th anniversary)		President	

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INITIATIVE	ACTION REQUIRED	PROGRESS	LEADER
<u>Coomealla Memorial Sporting Club</u>	1. The Club acknowledges that the financial support it receives from Coomealla Memorial Sporting Club (CMSC) as essential to its on-going viability. The Club will seek funding assistance from CMSC on an annual basis in order to maintain its operations. The CMSC Funding submission will be discussed at the April meeting and finalised at the May meeting for submission the CMSC.		Secretary
<u>Sponsors and Fundraising</u>	1. The Club has 2 years (2018 & 2019) remaining of the current sponsorship agreements with G1 Logistics, Pizza Café, Cycling Mythology, Nash Lane Coffee Co, Medina Legal and ATEK Solutions.		President
	2. A social “Barefoot Bowls” function will be planned at the October meeting and held at the CMSC during December 2017. The evening will be comprised of a social teams lawn bowls competition, some raffle prizes, drinks and nibbles followed by a bistro dinner.	Planning Complete	Secretary
	3. The Club will look to renew the current sponsorship agreements when they are due to expire and if needed target other potential sponsors and undertake other fundraising to assist in further promoting the future growth of the Club. These sponsorship arrangements will enable the Club to continue to fund its activities	To be raised next at the October meeting 2019	President
<u>Grants</u>	4. The Club will apply for applicable Federal, State and local government funding grants as they become available.	On-going	

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INITIATIVE	ACTION REQUIRED	PROGRESS	LEADER
<u>Equipment Maintenance</u>	1. The condition of Club equipment will be routinely monitored with regular maintenance carried out as required.	On-going	All Committee
	2. A full stock-take of the Club trailer and equipment will be arranged at the December meeting and take place over the Summer mid-season break with any missing items investigated.	Pending	Jeremy Johns
<u>Portable Toilet</u>	1. The Club will purchase and maintain a portable toilet that can be moved to the Start/Finish area of venues that do not have permanent toilet facilities.	In Progress	Yap Williams
<u>Cycling Equipment</u>	1. The Club will encourage members with spare bicycles and accessories to make them available to prospective new junior members	On-going	Tim Williams Jeremy Johns
<u>Clubroom Facility</u>	1. The Club is into its seventh year of a lease of the former Pro Shop located at the Riverside Golf Club for use as a clubroom facility. The Club room is used for meetings, display of perpetual trophies and post-race BBQs. The club's equipment trailer is stored in the grounds of Riverside Golf Club. The Club has sought external funding through fundraising initiatives and assistance from sponsors to meet lease payments and to furnish the facility.	On Going	President
	2. The Club will continue to explore other options for a Club room facility, being mindful of proximity to its most frequently used course (Riverside circuit) and availability of parking/storage for the two Club trailers.	In Progress	President
<u>Off Road Race Facility</u>	1. The Club will maintain its relationship with Aust-Link in order to continue to use the Mildura driver training facility for its Summer racing program.	On-going	Secretary

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INITIATIVE	ACTION REQUIRED	PROGRESS	LEADER
<u>WebSite</u>	1. The Club will continue to maintain its web site as a means of advertising its activities, as well as providing a forum to communicate with its members.	On-going	Matt Hissey
	2. The Club will also use social media such as Facebook and “Twitter” to broadcast its forthcoming activities and report on race results.	On-going	Matt Hissey
<u>Club Handbook</u>	1. The Club Handbook, setting out the Club’s aims, structure and procedures, will be provided via the Club website (www.m-ccc.com.au) as a point of reference for existing and prospective members. A copy of the Handbook will be available at the Race Secretary table on race days. The Handbook will be reviewed by the incoming Committee year at the October meeting and as such will be a major agenda item. The Handbook should be finalised at the November meeting and subsequently circulated.	In Progress	Tom Athorn
<u>Club Uniform</u>	1. The Club will arrange for members to be able to order a range of “Club Uniform” or “Kit” at least once each year. A register of interest in items will be kept in between orders to help decide when orders will be placed. On offer will be abroad option of kit, beyond just jersey and bib knicks. As a minimum, an order will be initiated at the May meeting to ensure the Club Champion Prize of Jersey & Knicks is on hand for presentation at the Club AGM	On-going	Rob Symons
<u>Marketing</u>	1. The Club plans to market itself during 2018 through the use of social media such as Facebook and Twitter.	On-going	Matt Hissey
	2. A Club “flyer” will be distributed through local businesses to promote the Club.	On-going	Alison Curry
	3. The Cycling Australia Three-Race Licence, available online from CA, will be promoted as an ideal opportunity to try out race riding.	On-going	Race Secretary
<u>Maintenance and review</u>	1. The Club Annual Plan will be reviewed by the incoming Committee at the October meeting and as such will be a major agenda item. The Annual Plan should be finalised at the November meeting.	In Progress	Tom Athorn
	2. Annual “Awarded Trophies” nominations will be taken at the August meeting and finalised via eMail communication over the following week.	Pending	President
	3. Life Member nominations will be taken at the July meeting and finalised at the August meeting.	Pending	President
<u>Succession Planning</u>	1. The Club will continue to be mindful of developing members to move into general committee and executive roles.	On-going	All Committee
	2. Club Committee positions becoming vacant at the next AGM will be discussed at the July meeting and nomination process advertised to the Club general membership seeking nominations for the new Committee year.		President

Mildura-Coomealla Cycling Club Annual Plan Committee Meeting Task Summary

<u>October</u>	• Review the Club Annual Plan - major agenda item.	Tom Athorn
	• Review the Club Handbook - major agenda item.	Tom Athorn
	• Arrange Barefoot Bowls event.	
<u>November</u>	• Finalise the new Annual plan.	Tom Athorn
	• Finalise the revised Club Handbook.	Tom Athorn
<u>December</u>	• Set a date & time for the Trailer Working Bee / Stock Take.	
<u>February</u>	• Discuss the Club Criterium Championship to be held later in this month.	
	• Discuss the Club's Time Trial Championship to be held later in the month.	
<u>March</u>	• Re-visit the Winter Race Program ready for presentation at the end of Summer season dinner. Any changes to be notified to CSA.	Tom Athorn
	• Discuss the Summer Race Program for the following year - major agenda item.	Tom Athorn
<u>April</u>	• Finalise the Summer Race Program for the following year so that it can be submitted to CSA.	Tom Athorn
	• Conduct initial work on the annual CMSC funding submission.	
	• Discuss the Autumn Classic to be held during May.	
<u>May</u>	• Finalise the annual CMSC funding submission.	
	• Discuss the Club Road Race Championship to be held later in the month.	
	• Initiate a Club Uniform / Kit order including Jersey & Knicks for the up-coming Club Championship prize.	Rob Symons
<u>June</u>	• Discuss the Special Trophies Day Races to be held early July.	
<u>July</u>	• Discuss the Winter Race Program for the following year- major agenda item.	Tom Athorn
	• Life Member nominations to be taken and finalised at the August meeting.	President
	• Seek Committee nominations in preparation for AGM	President
<u>August</u>	• The Winter Race Program for the following year will be finalised at the August meeting so that it can be submitted to CSA.	Tom Athorn
	• Re-visit the Summer program ready for presentation at the AGM. Any changes notified to CSA.	Tom Athorn
	• Discuss the Spring tour to be held during October.	
	• Annual "Awarded Trophies" nominations to be taken meeting and finalised via eMail communication over the following week.	President
	• Life Member nominations to be finalised.	President
<u>September</u>	MCCC Annual General Meeting CMSC	